

Date: [Date]

To: [Primary Tenant Name(s)]

Address: [Property Address]

RE: NOTICE TO VACATE FOR UNAUTHORIZED OCCUPANTS

Dear [Tenant Name],

This letter serves as formal notice that you are currently in violation of your residential lease agreement dated [Lease Start Date] for the property located at [Property Address].

It has come to our attention that unauthorized individuals, specifically [Name(s) of Unauthorized Person(s), if known], are residing in the premises without prior written consent or inclusion on the lease agreement. This is a direct violation of [Section/Paragraph Number] of your lease, which limits occupancy to the parties listed in the agreement.

DEMAND IS HEREBY MADE that the unauthorized individual(s) vacate the premises within [Number, e.g., 3 or 7] days from the receipt of this notice.

Failure to comply with this demand and cure this lease violation by [Deadline Date] will result in further legal action, which may include the termination of your tenancy and the filing of an eviction lawsuit (unlawful detainer) against all occupants.

Please contact the undersigned immediately to confirm that the unauthorized residents have vacated or to discuss this matter further.

Sincerely,

[Your Name/Landlord Name]

[Your Phone Number]

[Your Email Address]