

[Date]

[Client Name]

[Client Address]

[City, State, Zip Code]

Dear [Client Name],

I am writing to express my sincere gratitude for recommending [Family Member's Name] to our firm. It was a pleasure to meet with them recently and discuss how we can assist with their [Service Type] needs.

We truly value the trust you place in us, and there is no greater compliment than the referral of a family member. Please be assured that we will provide them with the same high level of service and dedication that we strive to provide you.

Thank you again for your continued support and for being such a valued member of our client family.

Warm regards,

[Your Name]

[Your Title]

[Company Name]