

NOTICE OF SCHEDULED WATER SHUTOFF

Date: [Date of Notice]

To all Residents/Tenants of: [Property Address or Building Name]

Please be advised that the water supply to your unit/building will be temporarily shut off for maintenance or repairs.

Scheduled Date: [Date of Shutoff]

Scheduled Time: From [Start Time] to [Estimated End Time]

Reason for Shutoff: [Brief Reason, e.g., Pipe Repair, Valve Replacement, System Maintenance]

Instructions:

- Please ensure all faucets and water-using appliances (dishwashers, washing machines) are turned off before the scheduled start time.
- Upon restoration of service, you may experience "cloudy" water or air in the pipes. Run your cold water tap for a few minutes until it clears.

We apologize for any inconvenience this may cause and appreciate your patience as we complete these necessary improvements.

If you have any questions, please contact: [Contact Name/Management Office] at [Phone Number].

Sincerely,

[Your Name/Company Name]