

Date: [Insert Date]

Subject: URGENT: Emergency Internet Service Outage

Dear [Recipient Name/Residents/Team],

This is an emergency notification to inform you that we are currently experiencing an unplanned internet service outage affecting [Location/Building/Department].

Outage Details:

- **Start Time:** [Insert Time]
- **Reason for Outage:** [Insert Brief Reason, e.g., Fiber Cut / Equipment Failure / Provider Issue]
- **Estimated Restoration Time:** [Insert Expected Time or "TBD"]

Our technical team is working urgently to resolve the issue and restore connectivity as quickly as possible. We understand the inconvenience this causes and appreciate your patience.

Further updates will be provided via [Email/SMS/Website] as soon as more information becomes available.

Sincerely,

[Your Name/Company Name]
[Contact Information]