

Subject: Urgent: Scheduled Internet and Cable Maintenance Notification

Dear Valued Resident/Customer,

Please be advised that we will be performing essential maintenance on our internet and cable infrastructure to improve service reliability and performance.

Maintenance Details:

- **Date:** [Insert Date]
- **Start Time:** [Insert Time]
- **Estimated End Time:** [Insert Time]
- **Service Impact:** Temporary loss of Internet and Cable TV services

During this window, you may experience intermittent or complete service outages. We recommend that you save any important online work prior to the start time.

Once the maintenance is complete, your services should restore automatically. If you experience issues after the scheduled end time, please try restarting your modem or cable box.

We apologize for any inconvenience this may cause and appreciate your patience as we work to upgrade our network.

Sincerely,

[Your Name/Company Name]

[Contact Information]

[Website]