

Date: [Insert Date]

Subject: Notice of Upcoming Property Gas Line Inspection

Dear Resident/Property Owner,

This letter is to inform you that a routine safety inspection of the gas lines at **[Insert Property Address/Building Name]** is scheduled to take place.

Inspection Details:

- **Date:** [Insert Date of Inspection]
- **Estimated Time:** Between [Insert Start Time] and [Insert End Time]
- **Inspector Name/Company:** [Insert Company Name]

Purpose of the Visit:

This is a standard safety procedure to ensure all gas piping and connections meet current safety regulations and to prevent potential leaks or hazards.

What to Expect:

- The inspector will require access to [Select one: the exterior of the property / all units / the basement / utility rooms].
- The inspection is expected to take approximately [Insert Duration] per area.
- [Select one: Your gas service will not be interrupted / There will be a brief interruption to your gas service].

Action Required:

Please ensure that the inspector has clear access to gas meters and visible piping. [Insert instruction regarding pets, e.g., Please ensure pets are secured during this time].

If you have any questions or need to reschedule access to your specific unit, please contact [Insert Contact Name] at [Insert Phone Number] or [Insert Email Address].

Thank you for your cooperation in keeping our property safe.

Sincerely,

[Your Name/Signature]

[Your Title/Property Management Company]