

Notice of Scheduled Gas Line Maintenance

Date: [Insert Date]

Dear Resident/Tenant,

This letter is to inform you that we will be performing scheduled routine maintenance on the gas lines at **[Insert Property Address/Location]**.

Scheduled Date: [Insert Date]

Scheduled Time: [Insert Start Time] to [Insert End Time]

The purpose of this maintenance is to ensure the safety and efficiency of the gas distribution system. During this window, you can expect the following:

- Technicians will be working on-site near gas meters and pipelines.
- There [will / will not] be a temporary interruption of gas service.
- If gas service is interrupted, technicians may require access to your unit to relight pilot lights once work is complete.

Please ensure that any pets are secured and that technicians have clear access to the gas meter area. If you smell a strong odor of gas during or after this period, please evacuate the area immediately and contact us at the emergency number below.

If you have any questions or need to reschedule access to your unit, please contact us at **[Insert Phone Number]** or **[Insert Email Address]**.

Thank you for your cooperation.

Sincerely,

[Your Name/Company Name]

[Contact Information]