

Date: [Current Date]

To: [Tenant Name(s)]

Property Address: [Full Address and Unit Number]

NOTICE OF GAS LINE INSPECTION

Dear Tenant,

This letter is to inform you that a gas line inspection is scheduled for the property listed above. This inspection is being conducted to ensure the safety and proper maintenance of the gas systems within the building.

Inspection Details:

- **Date:** [Date of Inspection]
- **Time:** [Time or Window, e.g., 9:00 AM - 12:00 PM]
- **Inspector/Company:** [Name of Utility Company or Contractor]

The inspector will require access to [list specific areas, e.g., your unit, the basement, the utility closet] to complete the check. Please ensure that all pets are secured and that any areas near gas appliances (stove, furnace, water heater) are clear of obstructions.

You [do/do not] need to be present during this inspection. If you are not home, [authorized personnel/the building manager] will accompany the inspector into the premises.

If you have any questions or need to reschedule due to an emergency, please contact me immediately at [Your Phone Number] or [Your Email Address].

Thank you for your cooperation in keeping the property safe.

Sincerely,

[Your Name/Landlord Name]

[Management Company Name, if applicable]