

[Date]

[Tenant/Owner Name]

[Property Address]

[Unit Number]

Subject: Notice of Upcoming Residential Gas Line Assessment

Dear Resident,

Please be advised that a mandatory inspection and assessment of the natural gas lines at your residence is scheduled to take place on:

Date: [Date of Inspection]

Estimated Time: [Start Time] to [End Time]

This assessment is a routine safety requirement to ensure that all gas piping, meters, and connections are in good working condition and comply with local safety regulations. The inspection will be performed by [Company Name/Utility Provider].

What to expect:

- Technicians will require access to the gas meter and all interior gas appliances.
- An adult (18+) must be present to grant entry to the property.
- The inspection typically takes [30-60] minutes to complete.
- Gas service may be briefly interrupted during the testing process.

Please ensure that all areas leading to gas appliances (such as stoves, water heaters, and furnaces) are clear of clutter to allow the technicians to work efficiently.

If you are unable to be present during the scheduled time, please contact us immediately at [Phone Number] or [Email Address] to reschedule.

Thank you for your cooperation in keeping our community safe.

Sincerely,

[Your Name/Property Manager Name]

[Company/Building Management Name]

[Contact Information]