

[Date]

[Property Owner/Tenant Name]

[Street Address]

[City, State, Zip Code]

RE: NOTICE OF NON-COMPLIANCE - SIDEWALK SNOW AND ICE REMOVAL

Dear [Property Owner/Tenant Name],

This letter is to formally notify you that the sidewalk(s) adjacent to your property at [Property Address] are currently in violation of [City/Town/HOA] safety ordinances regarding snow and ice removal.

According to [Local Ordinance Number/Policy], property owners or occupants are required to clear all snow and ice from public sidewalks within [Number] hours after a snowfall event to ensure the safety of pedestrians and prevent slip-and-fall injuries.

Required Action:

Please clear all snow and ice from the sidewalks surrounding your property immediately. If the ice cannot be fully removed, it must be treated with sand, salt, or an appropriate de-icing agent to provide traction.

Failure to comply with this safety requirement may result in:

- Fines or citations issued by [Local Authority].
- The removal of snow by the [City/Association] at the owner's expense.
- Increased legal liability in the event of a pedestrian injury.

Thank you for your prompt attention to this matter and for helping keep our community walkways safe for everyone.

Sincerely,

[Your Name/Signature]

[Your Title/Organization]

[Phone Number]