

NOTICE: TEMPORARY POOL CLOSURE

Date: [Date]

Dear Residents,

Please be advised that the swimming pool will be temporarily closed for essential maintenance and repairs.

Closure Schedule:

- **Start Date:** [Start Date and Time]
- **Estimated Reopening:** [End Date and Time]

During this period, access to the pool area will be restricted to ensure the safety of our residents and to allow the maintenance team to complete their work efficiently. We are performing these updates to ensure the facility remains safe and enjoyable for everyone.

We apologize for any inconvenience this may cause and appreciate your patience as we improve our community amenities.

If you have any questions, please contact the Management Office at [Phone Number] or [Email Address].

Sincerely,

[Property Manager Name]
[Property Name] Management