

[Your Name/Company Name]
[Your Address]
[City, State, Zip Code]
[Date]

[Recipient Name]
[Recipient Address]
[City, State, Zip Code]

Subject: Thank You for Your Patience Regarding Claim #[Claim Number]

Dear [Recipient Name],

We are writing to formally thank you for your continued patience and cooperation throughout the settlement process of your liability claim. We understand that this has been a complex and lengthy matter, and we appreciate the time you took to provide the necessary documentation and information.

Because this case involved intricate legal and technical details, the investigation required a thorough review to ensure a fair and accurate resolution. Your professional conduct during this period was instrumental in helping us reach a final settlement.

We are pleased to confirm that the settlement has now been finalized. Attached/enclosed you will find the [relevant documents/payment details] for your records.

If you have any remaining questions regarding the conclusion of this file, please feel free to contact us at [Phone Number] or [Email Address].

Sincerely,

[Your Signature]
[Your Printed Name]
[Your Job Title]