

[Company Name]
[Department Name]
[Address]
[City, State, Zip Code]

[Date]

[Policyholder Name]
[Address]
[City, State, Zip Code]

Subject: Thank You for Your Patience Regarding Claim #[Claim Number]

Dear [Policyholder Name],

We are pleased to inform you that the processing of your health insurance claim, submitted on [Submission Date], has been successfully completed. A payment in the amount of [Amount] has been [issued/deposited] to [Provider Name/Your Account].

We would like to sincerely thank you for your patience and cooperation throughout the settlement process. We understand that claim reviews can sometimes take longer than expected, and we appreciate your understanding while our team ensured all details were handled accurately.

You can view the full Explanation of Benefits (EOB) by logging into your member portal at [Website Link].

If you have any questions regarding this settlement or your coverage, please contact our customer service team at [Phone Number] or [Email Address].

Thank you for choosing [Company Name] for your healthcare needs.

Sincerely,

[Sender Name]
[Job Title]
[Company Name]