

[Your Name]
[Your Company/Organization]
[Your Address]
[Date]

[Recipient Name]
[Recipient Address]

Subject: Thank You for Your Patience Regarding Your Workers' Compensation Settlement

Dear [Recipient Name],

I am writing to formally thank you for your patience and cooperation throughout the workers' compensation claim and settlement process. We understand that navigating these procedures can be time-consuming and stressful, and we appreciate the professional manner in which you handled the situation.

We are pleased to confirm that the settlement has been finalized. It is our hope that this resolution provides you with the necessary support as you move forward. Your health and well-being remain a priority for us.

If you have any remaining questions regarding the details of the settlement or any administrative steps following this conclusion, please do not hesitate to contact our office.

Thank you again for your understanding during this time.

Sincerely,

[Your Signature]
[Your Printed Name]
[Your Title]