

NOTICE: UPCOMING EXTERIOR POWER WASHING

Date: [Insert Date]

To All Residents of: [Insert Complex Name]

Please be advised that the management office has scheduled professional power washing for the exterior of all buildings in the complex.

Scheduled Dates: [Insert Start Date] to [Insert End Date]

Service Hours: [Insert Time, e.g., 8:00 AM to 5:00 PM]

To ensure a thorough cleaning and to prevent damage to your personal property, please follow these instructions before the start date:

- Keep all windows and doors tightly closed and locked.
- Remove all items from your balcony or patio, including furniture, plants, and rugs.
- Ensure all window screens are securely fastened.
- Remove any exterior wall decorations or hanging items.
- Park vehicles away from the buildings if possible to avoid overspray.

Please note that high-pressure water and cleaning solutions will be used. The management is not responsible for damage to items left on balconies or patios during the scheduled cleaning times.

We apologize for any temporary noise or inconvenience this may cause as we work to maintain the beauty of our community.

If you have any questions, please contact the Management Office at [Insert Phone Number].

Sincerely,

Property Management
[Company Name]