

[Date]

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

Subject: Advisory Notice - Expected Noise During Telecom Infrastructure Upgrades

Dear Resident/Business Owner,

This letter is to inform you that [Company Name] will be performing essential telecommunications infrastructure upgrades in your area. These improvements are necessary to provide faster and more reliable service to the community.

Project Details:

- **Location:** [Specific Street or Area]
- **Start Date:** [Date]
- **Estimated Completion:** [Date]
- **Work Hours:** [Start Time] to [End Time]

Please be advised that during these hours, you may experience increased noise levels due to the use of heavy machinery, drilling, and construction vehicles. We understand that this may be an inconvenience, and our crews will make every effort to minimize the disruption and complete the work as quickly as possible.

We apologize for any discomfort this may cause and thank you for your patience as we work to improve the local network.

If you have any questions or specific concerns regarding this project, please contact our community relations team at [Phone Number] or via email at [Email Address].

Sincerely,

[Your Name/Signature]

[Your Title]

[Company Name]