

Date: [Insert Date]

Property Address: [Insert Property Address]

Subject: IMPORTANT: Mandatory Irrigation Winterization

Dear [Tenant Name],

This letter is to inform you that with the upcoming freezing temperatures, it is time to winterize the underground irrigation (sprinkler) system at your residence. Proper winterization is necessary to prevent pipes from freezing and bursting, which can cause significant property damage.

Scheduled Service Date: [Insert Date]

Estimated Time Window: [Insert Time, e.g., 8:00 AM - 12:00 PM]

Please note the following:

- **Access:** The technician will need access to the [Irrigation Controller/Garage/Basement] located at [Insert Location]. Please ensure this area is accessible.
- **Water Shut-off:** The main water supply to the irrigation system will be turned off during this process and will remain off until spring.
- **Pets:** Please ensure all pets are kept indoors or secured away from the service areas during the scheduled time.

Failure to provide access for this mandatory maintenance may result in the tenant being held liable for any freeze-related damages to the system as per the lease agreement.

If you have any questions or need to reschedule due to a conflict, please contact us immediately at [Insert Phone Number] or [Insert Email Address].

Thank you for your cooperation in protecting the property.

Sincerely,

[Your Name/Property Management Name]

[Your Contact Information]