

[Date]

[Policyholder Name]

[Address Line 1]

[City, State, Zip Code]

Subject: Thank You for Completing Your Annual Coverage Review

Dear [Policyholder Name],

Thank you for taking the time to complete your annual coverage review with [Company Name]. We appreciate the opportunity to discuss your current insurance needs and ensure that your policies continue to provide the protection you deserve.

As discussed during our review, your updated coverage details are as follows:

- **Policy Number:** [Policy Number]
- **Review Date:** [Date of Review]
- **Key Changes:** [Briefly list changes or state "No changes at this time"]

Our goal is to provide you with peace of mind knowing that your assets are properly insured. We value your continued trust and loyalty as a policyholder. If your circumstances change throughout the year, please do not hesitate to contact us to adjust your coverage accordingly.

Should you have any remaining questions regarding your review or any other insurance matters, please reach out to me directly at [Phone Number] or [Email Address].

Thank you for choosing [Company Name].

Sincerely,

[Agent Name]

[Title]

[Company Name]