

Date: [Insert Date]

Subject: Official Pool Opening and Safety Guidelines

Dear Residents,

We are pleased to announce that the community swimming pool will officially open for the season on **[Insert Opening Date]**. The pool will be available for use during the following hours:

- Monday - Friday: [Insert Time] to [Insert Time]
- Saturday - Sunday: [Insert Time] to [Insert Time]

To ensure a safe and enjoyable environment for everyone, please adhere to the following safety guidelines:

- **Supervision:** Children under the age of [Insert Age] must be accompanied by an adult at all times.
- **No Lifeguard on Duty:** Residents swim at their own risk. [Optional: Lifeguards will be on duty during specific hours].
- **Guest Policy:** Each household is permitted a maximum of [Insert Number] guests. Guests must be accompanied by a resident.
- **Food and Drink:** No glass containers are allowed in the pool area. Please use the designated trash receptacles.
- **Conduct:** Running, diving in shallow areas, and horseplay are strictly prohibited.
- **Health:** Please shower before entering the pool. Do not use the pool if you are feeling unwell.

Failure to follow these rules may result in a temporary loss of pool privileges. Our priority is the safety and comfort of all residents.

If you have any questions or need to request a new pool key/pass, please contact the management office at [Insert Phone Number] or [Insert Email Address].

We look forward to a great summer season!

Sincerely,

[Your Name/Property Management]
[Community Name]