

Date: [Insert Date]

To: [Property Owner/Tenant Name]

Address: [Property Address]

Subject: Notice of Irrigation System Inspection and Servicing

Dear [Name],

This letter is to inform you that a routine inspection and servicing of the irrigation system at your property is scheduled for:

Date: [Insert Date of Service]

Time Window: [Insert Time, e.g., 8:00 AM - 12:00 PM]

The purpose of this visit is to ensure the system is operating efficiently, check for leaks, adjust sprinkler heads, and program the controller for the upcoming season. This preventative maintenance helps conserve water and maintain the health of your landscape.

Important Instructions:

- Please ensure our technicians have access to the irrigation controller (timer), which may be located in the garage or on the side of the house.
- Ensure all gates providing access to the yard are unlocked.
- Please keep pets inside or secured away from the work area during the service window.

You do not need to be present during the inspection as long as access to the system components is provided. If you have any specific concerns or if the scheduled time does not work for you, please contact us at [Phone Number] or [Email Address] to reschedule.

Thank you for your cooperation.

Sincerely,

[Your Name/Company Name]

[Contact Information]