

[Your Name/Company Name]
[Your Address]
[City, State, Zip Code]
[Date]

[Tenant Name]
[Property Address]
[Unit Number]

Subject: NOTICE OF COMPLIANCE - New Property Waste Disposal Regulations

Dear [Tenant Name],

This letter is to formally notify you of new waste disposal regulations that have been implemented for [Property Name/Address], effective [Effective Date].

To ensure health, safety, and environmental compliance, all residents are required to adhere to the following rules:

- **Sorting:** All waste must be separated into [Recyclables, Organic Waste, and General Trash].
- **Designated Areas:** All waste bags must be placed inside the designated bins located at [Location of Bins]. No trash is to be left on the floor or outside of the containers.
- **Large Items:** Disposal of furniture, electronics, or appliances is prohibited in standard bins. Please contact [Department/Phone Number] to schedule a bulk pickup.
- **Collection Times:** Waste should only be brought to the disposal area between the hours of [Start Time] and [End Time].

Please be advised that failure to comply with these regulations may result in [Fines/Penalties] as outlined in your lease agreement and local municipal codes.

We appreciate your cooperation in keeping our property clean and sustainable. If you have any questions regarding these new procedures, please contact the management office at [Phone Number] or [Email Address].

Sincerely,

[Your Signature]
[Your Printed Name]
[Title/Property Management]