

Date: [Insert Date]

To: All Residents and Guests

Subject: Notice of Revised Holiday Guest Parking Regulations

Dear Residents,

As the holiday season approaches, we anticipate an increase in visitors to our community. To ensure that there is adequate parking for everyone and to maintain safety standards, we are implementing temporary revisions to our guest parking regulations.

Effective Dates: [Start Date] to [End Date]

Revised Regulations:

- **Guest Permits:** All guest vehicles must display a temporary holiday parking permit, available at the [Management Office/Security Desk].
- **Time Limits:** Guest parking is limited to a maximum of [Number] consecutive hours/days.
- **Designated Areas:** Guests must park only in spaces marked [Color/Label]. Parking in resident-assigned spaces is strictly prohibited.
- **Overnight Parking:** Any guest vehicle staying past [Time, e.g., 11:00 PM] must be registered via [Website/App/Phone Number].

Please note that any vehicles found in violation of these temporary rules may be subject to towing at the owner's expense. We encourage residents to have guests carpool or use ride-sharing services when possible during peak holiday hours.

Normal parking enforcement will resume on [Date].

Thank you for your cooperation in making this a safe and enjoyable holiday season for all residents.

Sincerely,

[Your Name/Property Manager Name]
[Building/Association Name]
[Contact Information]