

Date: [Insert Date]

To: All Residents and Tenants

From: [Management Name/Homeowners Association]

Subject: NOTICE OF STRICT ENFORCEMENT: Revised Guest Parking Regulations

Dear Resident,

This letter serves as formal notice that effective [Insert Date], the [Management/HOA] will begin strict enforcement of the revised guest parking regulations for [Property Name].

The updated rules are as follows:

- **Authorized Parking Areas:** Guests must park only in designated spaces marked [Insert Marking, e.g., "Visitor"].
- **Permit Requirements:** All guest vehicles must display a [Valid Permit/Dashboard Pass] at all times.
- **Time Limits:** Guest parking is limited to a maximum of [Insert Number] consecutive hours/days.
- **Resident Parking:** Residents are strictly prohibited from parking in guest-designated spaces.

Enforcement Actions:

Please be advised that any vehicle found in violation of these regulations will be subject to immediate enforcement actions, which may include:

- Issuance of formal warnings or fines.
- Installation of a vehicle immobilizer (boot).
- Towing at the vehicle owner's sole expense.

These measures are being implemented to ensure that parking remains available for all legitimate visitors and to maintain the safety and accessibility of our community.

If you have questions regarding these regulations or need to obtain a guest permit, please contact the management office at [Insert Phone Number/Email].

Thank you for your cooperation.

Sincerely,

[Your Name/Signature]

[Title/Position]

[Property Name]