

Date: [Insert Date]

To: All Residents/Tenants

Subject: Holiday Season Noise Policy and Reminders

Dear Resident,

As the holiday season approaches, we wish you a joyful and festive time with your friends and family. To ensure that everyone in our community can enjoy the holidays comfortably, we would like to remind all residents of our noise policies.

Please keep the following guidelines in mind:

- **Quiet Hours:** Standard quiet hours remain in effect from [Start Time, e.g., 10:00 PM] to [End Time, e.g., 8:00 AM]. Please keep music, television volume, and voices at a respectful level during these times.
- **Gatherings:** If you are hosting a holiday party, please be mindful of your neighbors. Keep doors closed to minimize sound travel and ensure your guests enter and exit the building quietly.
- **Music and Bass:** High bass levels can vibrate through walls and floors. Please adjust your sound systems to avoid disturbing those in adjacent units.
- **Common Areas:** Please keep noise to a minimum when moving through hallways, lobbies, and parking areas.

We appreciate your cooperation in helping maintain a peaceful environment for all residents during this busy time of year.

If you have any questions, please contact the management office at [Phone Number] or [Email Address].

Happy Holidays!

Sincerely,

[Your Name/Property Management Name]  
[Property Name]