

Date: [Insert Date]

Property Address: [Insert Property Address/Unit Number]

Subject: Reminder Regarding Outdoor Decor and Patio Guidelines

Dear [Tenant Name],

We hope you are enjoying your home. This letter serves as a friendly reminder regarding the policies for outdoor spaces, including balconies, patios, and yards, as outlined in your lease agreement.

To maintain the appearance and safety of the community, please ensure your outdoor space adheres to the following guidelines:

- **Approved Items:** Only weather-resistant patio furniture and healthy potted plants are permitted.
- **Prohibited Storage:** Patios and balconies should not be used to store indoor furniture, bicycles, boxes, trash, or laundry.
- **Decorations:** Holiday decorations should be removed within [Number] days following the holiday. Please avoid drilling holes into exterior walls or railings.
- **Safety:** Do not place items on top of railings or hang items that could fall and cause injury or property damage.
- **Grilling:** [Insert Policy: e.g., Charcoal grills are prohibited; only electric grills are allowed].

Please review your outdoor area and make any necessary adjustments by [Insert Deadline Date].

We appreciate your cooperation in keeping our property looking its best. If you have any questions regarding these guidelines, please contact the management office at [Insert Phone Number/Email].

Sincerely,

[Management Name/Landlord Name]

[Company Name]

[Contact Information]