

[Date]

[Parent/Guardian Name]

[Teen Driver Name]

[Address]

[City, State, Zip Code]

Subject: Welcome to Your New Auto Insurance Policy

Dear [Teen Driver Name],

Welcome to [Insurance Company Name]! We are excited to have you as a new driver on our policy. Getting your license is a big milestone, and we are here to help you stay protected on the road.

Your policy details are as follows:

- **Policy Number:** [Policy Number]
- **Effective Date:** [Date]
- **Vehicle:** [Year/Make/Model]

Included with this letter, you will find your insurance identification cards. Please keep a copy in your glove compartment at all times.

Safe Driving Tips:

As a new driver, safety is your top priority. Remember to avoid distractions, never text while driving, and always wear your seatbelt. Maintaining a clean driving record can also help keep your insurance rates low in the future.

Good Student Discount:

If you maintain a "B" average or higher in school, you may be eligible for a discount. Please send us a copy of your most recent report card to see if you qualify.

If you have any questions or need to report a claim, please call us at [Phone Number] or visit our website at [Website URL].

Drive safely,

[Agent Name]

[Insurance Company Name]