

[Date]

Dear Resident,

We are pleased to announce that the upgrade to our Online Rent Payment Portal is now complete. This update was designed to provide a more secure and user-friendly experience for managing your monthly payments.

**What's New:**

- Faster processing speeds
- Enhanced mobile responsiveness
- Improved payment history tracking

**Action Required:**

While your account details remain the same, we recommend that you log in at [Portal URL] to verify that your recurring payment settings or saved banking information are correct. If you encounter any issues logging in, please use the "Forgot Password" link to reset your credentials.

**Support Resources:**

If you need assistance navigating the new interface or experience any technical difficulties, our support team is ready to help:

- **Email Support:** [Email Address]
- **Phone Support:** [Phone Number]
- **Help Desk Hours:** [Operating Hours]

Thank you for your patience during this transition. We appreciate your continued cooperation as we improve our digital services.

Sincerely,

[Your Name/Property Management Name]  
[Contact Information]