

Dear Residents,

SAVE THE DATE: Community Holiday Party

We are excited to invite you to our annual Building Holiday Party! Please mark your calendars for an evening of food, drinks, and holiday cheer with your neighbors.

Date: [Insert Date]

Time: [Insert Time]

Location: [Insert Location/Lobby/Clubroom]

Formal invitation and RSVP details to follow soon.

We look forward to celebrating the season with you!

Best regards,

[Your Name/Building Management]

[Building Name]