

[Date]

Dear Residents,

As the year comes to a close, we want to take a moment to thank you for being part of our community. To show our gratitude, we are hosting an End of Year Resident Appreciation Party!

Please join us for food, drinks, and holiday cheer. It is a great opportunity to meet your neighbors and celebrate the season together.

Event Details:

- **Date:** [Date]
- **Time:** [Time]
- **Location:** [Location/Clubhouse]

Please RSVP by [RSVP Date] by calling [Phone Number] or visiting the leasing office.

We look forward to seeing you there!

Best regards,

[Management Name]

[Property Name]