

[Date]

Dear Residents of [Apartment Name],

In celebration of the holiday season and the wonderful community we share, the Management Team cordially invites you to our annual **Holiday Resident Gala**.

Please join us for an evening of festive cheer, featuring premium hors d'oeuvres, a curated selection of wines, and live musical entertainment.

Event Details:

- **Date:** [Date of Event]
- **Time:** [Start Time] to [End Time]
- **Location:** [Lounge/Clubroom/Rooftop]
- **Attire:** [e.g., Cocktail Attire / Festive Chic]

To ensure an exceptional experience for all guests, please RSVP via the resident portal or by contacting the concierge desk no later than [RSVP Deadline Date].

We look forward to celebrating this joyful season with you.

Warmest wishes,

[Your Name/Property Manager Name]
[Apartment Name] Management