

Date: [Insert Date]

To: [Client Name]

Project Address: [Insert Property Address]

Subject: Weather Dependent Schedule for Exterior Painting

Dear [Client Name],

We are excited to begin the exterior painting project for your property. Our team is currently scheduled to arrive on **[Start Date]** at approximately **[Start Time]**.

Please be advised that exterior painting is highly dependent on specific weather conditions. For the paint to bond and cure correctly, we require dry surfaces and temperatures consistently between **[Minimum Temp]** and **[Maximum Temp]**.

In the event of:

- Rain or high humidity
- High winds
- Extreme temperatures

We may be forced to postpone or pause work to ensure the quality and longevity of the finish. If a weather delay occurs, we will contact you immediately via **[Phone/Email]** to provide a rescheduled start date or updated timeline.

Pre-Arrival Checklist:

- Please ensure all windows and doors are closed.
- Please clear the perimeter of the building of any movable furniture or plants.
- Please keep pets indoors during work hours.
- Ensure outdoor water spigots and electrical outlets are accessible.

Thank you for your understanding and for choosing **[Company Name]**. We look forward to transforming your property.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Phone Number]