

Date: [Insert Date]

To: [Insert Tenant Name]

Address: [Insert Property Address / Unit Number]

Subject: Notice of Transfer of Security Deposit

Dear [Insert Tenant Name],

In accordance with statutory compliance and local landlord-tenant laws, please be advised that the security deposit held in connection with your lease agreement for the property located at [Insert Property Address] has been transferred.

Effective [Insert Date of Transfer], ownership/management of the property has been transferred from [Insert Name of Previous Owner/Manager] to [Insert Name of New Owner/Manager].

The details regarding your security deposit are as follows:

- **Security Deposit Amount:** \$[Insert Amount]
- **New Custodian/Landlord:** [Insert New Owner Name]
- **New Bank/Financial Institution:** [Insert Bank Name, if applicable]
- **Bank Account Address:** [Insert Bank Address, if applicable]

The new owner/manager has assumed all liability for the return of your security deposit, less any lawful deductions, upon the termination of your tenancy as per the terms of your original lease agreement.

Future rent payments and inquiries should now be directed to:

[Insert New Contact Name]

[Insert New Contact Address]

[Insert Phone Number]

[Insert Email Address]

Sincerely,

[Insert Signature]

[Insert Printed Name]

[Insert Title/Company Name]