

[Date]

[Resident Name]

[Resident Address]

[City, State, Zip Code]

Announcement: Notice of Community Merger

Dear Resident,

We are writing to officially announce that **[Current Community Name]** will be merging with **[Partner Community/Management Name]**, effective **[Date of Merger]**.

The goal of this merger is to combine our resources to provide enhanced services, improved facility maintenance, and a stronger sense of community for all residents. We are committed to making this transition as smooth as possible.

What this means for you:

- **Management:** [Describe any changes to on-site staff or management contacts].
- **Rent and Payments:** [Instructions on where and how to pay rent moving forward].
- **Maintenance Requests:** [New contact information or portal links for repairs].
- **Policies:** [Mention if community rules or lease terms will change or stay the same].

We invite you to attend an informational meeting on **[Date]** at **[Time]** at **[Location]** to ask questions and meet the new team members.

If you have immediate concerns, please contact us at [Phone Number] or [Email Address].

Thank you for being a valued member of our community.

Sincerely,

[Your Name/Signature]

[Your Title]

[Community Name]