

[Your Name/Company Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Date]

[Landlord or Property Management Name]
[Landlord's Address]
[City, State, Zip Code]

RE: Release of Liability for Lease Agreement at [Property Address]

Dear [Landlord Name],

This letter serves as a formal request and agreement regarding the Assignment of Lease for the premises located at [Full Property Address], originally dated [Original Lease Start Date] between [Landlord Name] (Lessor) and [Your Name/Company Name] (Assignor).

Pursuant to the Lease Assignment executed on [Date of Assignment], the Lease has been transferred to [New Tenant/Assignee Name] (Assignee). As the Assignor, I am requesting a formal release from all future obligations, payments, and liabilities associated with the aforementioned lease agreement, effective [Effective Date of Release].

By signing this document, the Landlord hereby agrees to:

- Release the Assignor from all future rent payments and financial obligations.
- Release the Assignor from all maintenance and repair responsibilities.
- Look solely to the Assignee for the performance of all terms and conditions of the Lease moving forward.

Please acknowledge your acceptance of this release by signing below and returning a copy to me.

Sincerely,

[Your Signature]
[Your Printed Name]

LANDLORD ACCEPTANCE AND RELEASE:

I, [Landlord Name], hereby release [Assignor Name] from all liability and obligations under the Lease Agreement for the property located at [Property Address] effective as of [Effective Date].

Signature: _____ Date: _____