

[Current Date]

[Landlord Name]

[Landlord Address]

[City, State, Zip Code]

RE: Notice of Intent to Assign Lease and Request for Consent

Dear [Landlord Name],

This letter serves as formal notice regarding the commercial lease agreement dated [Original Lease Date] for the premises located at [Property Address].

I, [Current Tenant Name] ("Assignor"), intend to transfer and assign all rights and obligations under the aforementioned lease to [New Tenant Name/Company Name] ("Assignee"), effective as of [Transfer Date].

The Assignee intends to operate the following business at the location: [Type of Business]. Attached to this letter, please find the Assignee's financial statements and business profile for your review and approval.

By signing below, the Assignee agrees to assume all terms, conditions, and financial responsibilities of the existing lease. The Assignor requests your written consent to this assignment as required by the lease agreement.

Please return a signed copy of this letter or provide your formal consent document at your earliest convenience.

Sincerely,

[Current Tenant Signature]

[Current Tenant Name]

Acknowledgment of Assumption:

[New Tenant Signature]

[New Tenant Name/Title]

Landlord Consent:

[Landlord Signature]

[Date]