

Date: [Insert Date]

To:

[Tenant Name]

[Tenant Address]

[City, State, Zip Code]

Re: Notice of Denial of Request for Lease Assignment

Dear [Tenant Name],

We are writing in response to your formal request dated [Insert Date of Request] to assign your commercial lease agreement for the premises located at [Insert Property Address] to [Insert Name of Proposed Assignee].

After a thorough review of the application and supporting documentation provided, we regret to inform you that the Landlord has denied your request for assignment at this time.

This decision was based on the following reason(s):

- [Insert Reason: e.g., Insufficient financial standing of the proposed assignee]
- [Insert Reason: e.g., Proposed use of premises is inconsistent with the current tenant mix]
- [Insert Reason: e.g., Failure to provide required business references]

Pursuant to Section [Insert Section Number] of your Lease Agreement, the Landlord maintains the right to approve or deny any assignment based on [Insert specific lease criteria].

Please be advised that [Tenant Name] remains fully responsible for all obligations under the Lease Agreement, including the payment of rent and maintenance of the premises, through the remainder of the current lease term.

If you have any questions regarding this decision, please contact [Insert Contact Name] at [Insert Phone Number/Email].

Sincerely,

[Your Name/Landlord Name]

[Company Name]

[Contact Information]