

**Date:** [Date]

**To:** [Tenant Name]

**Property Address:** [Full Address of Rental Property]

**Subject: Notice of Change of Ownership and Continuation of Lease Terms**

Dear [Tenant Name],

This letter is to formally notify you that the property located at [Property Address] has been sold, and the ownership has been transferred from [Previous Owner Name] to [New Owner/Company Name], effective as of [Date of Transfer].

Please be advised that this change in ownership **will not** affect the terms of your current lease agreement. All existing terms, conditions, and provisions of your lease dated [Original Lease Start Date] remain in full force and effect. Your security deposit has been successfully transferred to the new ownership and remains protected according to local laws.

Starting on [Date], all future rent payments should be made payable to [New Payee Name] and sent to the following address:

[New Payment Mailing Address]  
[City, State, Zip Code]

If you have any questions regarding this transition or need to request maintenance, please contact us at [Phone Number] or [Email Address].

We look forward to a positive relationship.

Sincerely,

[Name of New Owner or Property Manager]  
[Company Name, if applicable]