

Date: [Insert Date]

To: [Tenant Name]

Property Address: [Insert Full Property Address]

Subject: Notice of Property Sale and Lease Continuation

Dear [Tenant Name],

This letter is to officially notify you that the property located at [Insert Property Address] has been sold. Effective as of [Insert Date of Sale], the new ownership has been transferred from [Name of Old Owner/Landlord] to [Name of New Owner/Landlord].

Please be advised that under the terms of your existing lease agreement dated [Insert Original Lease Start Date], your tenancy remains in full force and effect. The change in ownership does not alter the terms, conditions, or expiration date of your current lease. All rights and obligations previously held by the former landlord have been legally transferred to the new owner.

Starting from [Insert Date], all future rent payments should be made payable to:

[New Owner/Management Name]

[Payment Address]

[City, State, Zip Code]

For any maintenance requests or inquiries regarding the property, please contact [Insert Name/Contact Person] at [Insert Phone Number] or [Insert Email Address].

Your security deposit in the amount of \$[Insert Amount] has been transferred to the new owner and will continue to be held in accordance with your lease agreement and local laws.

We look forward to a positive relationship. If you have any questions regarding this transition, please do not hesitate to reach out.

Sincerely,

[Signature of New Owner/Manager]

[Printed Name]

[Company Name, if applicable]