

[Date]

[Tenant Name]

[Property Address]

[Unit Number]

**RE: Notice of Change in Ownership and Lease Continuation**

Dear [Tenant Name],

We are writing to formally notify you that the property located at [Property Address] has been sold and is now under new ownership, effective as of [Date of Transfer].

Please be advised that this change in ownership **does not affect the validity of your current lease agreement**. Your existing lease remains in full force and effect. All terms, conditions, and the expiration date of [Lease End Date] remain unchanged.

Starting [Effective Date], all future rent payments should be made to:

[New Owner/Management Name]

[Payment Address]

[City, State, Zip Code]

For any maintenance requests or property inquiries, please contact [Management Contact Name] at [Phone Number] or [Email Address].

Your security deposit of \$[Amount] has been transferred to the new owner and will continue to be held in accordance with the terms of your lease and local laws.

We look forward to maintaining a positive relationship with you.

Sincerely,

[Your Name/Signature]

[Title/Company Name]

[Contact Information]