

**DATE:** [Insert Date]

**TO:** Owner/Driver of Vehicle [Insert Vehicle Make/Model/License Plate]

**NOTICE OF UNAUTHORIZED PARKING**

Dear Vehicle Owner,

It has been noted that your vehicle is currently parked in a manner that blocks access to the waste disposal dumpster located at: [Insert Address/Location Description].

Please be advised that this area is a **No Parking Zone** designated for waste management services only. Blocking the dumpster prevents scheduled trash collection, resulting in service delays and potential health hazards for the property.

**Action Required:**

Please move your vehicle immediately. Failure to relocate your vehicle may result in one or more of the following actions:

- The vehicle being towed at the owner's expense.
- Fines or citations issued by local authorities.
- Report of the violation to property management.

If you have any questions, please contact [Insert Name/Office] at [Insert Phone Number].

Thank you for your immediate cooperation.

Sincerely,

[Your Name/Property Management Name]

[Phone Number]

[Email Address]