

**Date:** [Insert Date]

**TO:** Owner/Operator of Vehicle

**Vehicle Make/Model:** [Insert Make/Model]

**License Plate Number:** [Insert Plate Number]

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## **PARKING WARNING: EXPIRED REGISTRATION**

Dear Resident/Visitor,

This is a formal warning regarding the vehicle described above, which is currently parked on this property with an expired registration tag.

According to our records and/or visual inspection, your vehicle registration expired on: **[Insert Expiration Date]**.

Please be advised that all vehicles parked on these premises must maintain current and valid registration at all times. To avoid further action, you must do one of the following within **[Insert Number of Days, e.g., 72 hours]**:

- Renew your vehicle registration and display the updated tags.
- Remove the vehicle from the property.

**Failure to comply with this notice may result in the vehicle being towed at the owner's expense without further warning.**

If you have already renewed your registration and are waiting for your tags to arrive, please provide proof of renewal to the [Management Office/Security Desk] immediately.

Thank you for your prompt cooperation.

Sincerely,

[Your Name/Property Management Name]

[Contact Phone Number]

[Property Address]