

## **FINAL NOTICE: NOTICE OF INTENT TO TOW VEHICLE**

Date: [Insert Date]

To the Owner/Operator of the following vehicle:

- **Make:** [Insert Make]
- **Model:** [Insert Model]
- **Color:** [Insert Color]
- **License Plate:** [Insert Plate Number]
- **Location:** [Insert Specific Parking Spot or Area]

This is a formal and final warning regarding your vehicle parked on this property. Our records indicate that this vehicle is in violation of the following parking regulations:

[Insert Violation, e.g., Expired Registration, Parking without Permit, Abandoned Vehicle, or Blocking Access]

### **REQUIRED ACTION:**

You must remove the vehicle or correct the violation listed above no later than **[Insert Time]** on **[Insert Date]**.

### **TOWING WARNING:**

If the vehicle is not moved or the violation is not rectified by the deadline stated above, the vehicle will be towed at the owner's expense without further notice. Once towed, the vehicle will be stored at a licensed impound facility, and you will be responsible for all towing fees and daily storage charges.

### **Towing Company Information:**

Name: [Insert Towing Company Name]

Phone: [Insert Towing Company Phone Number]

If you believe this notice has been issued in error, please contact the management office immediately at [Insert Management Phone Number].

Sincerely,

[Your Name/Property Management Name]

[Property Address/Contact Information]