

NOTICE: MANDATORY VEHICLE REMOVAL FOR PARKING LOT SWEEPING

Date: [Insert Date]

Dear Resident/Tenant,

Please be advised that professional street sweeping and cleaning of the parking lot is scheduled for the following date(s) and time(s):

Date(s): [Insert Date]

Time Window: [Insert Start Time] to [Insert End Time]

To ensure a thorough cleaning of the entire surface, **all vehicles must be removed** from the parking lot during the hours listed above. Any vehicles remaining in the lot during this time will be subject to towing at the vehicle owner's expense.

Alternative Parking: [Insert instructions for alternative parking locations, if applicable].

We appreciate your cooperation in keeping our community clean and well-maintained. If you have any questions, please contact the management office at [Insert Phone Number].

Sincerely,

[Your Name/Property Management Name]

[Property Name]