

[Date]

[Policyholder Name]

[Address Line 1]

[City, State, Zip Code]

Subject: Confirmation of Home Inventory Addition - Policy #[Policy Number]

Dear [Policyholder Name],

This letter is to formally confirm that we have received and successfully uploaded your home inventory documentation to your insurance policy profile.

The following records have been added to your file:

- Detailed inventory list dated [Date of Inventory]
- Photographic/Video documentation
- Appraisals and receipts for high-value items

Having this inventory on file will significantly streamline the claims process should you ever need to file a report for loss or damage. We recommend that you continue to update this list whenever you make significant new purchases or improvements to your home.

Please review your current coverage limits to ensure they sufficiently reflect the total value of the items listed in your inventory. If you would like to adjust your coverage or have any questions regarding your policy, please contact your agent at [Phone Number] or [Email Address].

Thank you for choosing [Insurance Company Name].

Sincerely,

[Agent Name/Department]

[Insurance Company Name]