

DATE: [Insert Date]

TO: Owner/Operator of Vehicle [Insert Vehicle Make/Model]

LICENSE PLATE: [Insert Plate Number]

LOCATION: [Insert Specific Location/Address]

NOTICE OF PARKING VIOLATION: FIRE LANE

Dear Resident/Visitor,

This is an official initial warning regarding your vehicle parked in a designated Fire Lane at the location listed above.

Fire lanes are established to ensure that emergency vehicles (Fire, Police, and EMS) have immediate and unobstructed access to buildings during an emergency. Parking or idling in these zones, even briefly, poses a significant safety risk to all occupants of the property.

Please be advised of the following:

- This serves as your first and only formal warning.
- Future violations will result in the vehicle being towed immediately at the owner's expense.
- Fines may be issued in accordance with local fire codes and property regulations.

We request your immediate cooperation in keeping these emergency access routes clear. Please ensure that your vehicle is parked only in designated, legal parking spaces from this point forward.

Sincerely,

[Your Name/Signature]

[Title/Property Management]

[Phone Number]