

DATE: [Current Date]

TO: [Tenant/Owner Name]

ADDRESS: [Property Address/Unit Number]

VEHICLE INFO: [Make, Model, Color, License Plate]

FINAL NOTICE: REPEAT FIRE LANE PARKING VIOLATION

Dear [Recipient Name],

This letter serves as a formal notification regarding your continued failure to comply with parking regulations at [Property Name]. Our records indicate that your vehicle was again found parked in a designated **Fire Lane** on [Date of Newest Violation] at [Time].

This is your [Second/Third/Final] violation for this specific offense. Parking in a fire lane is a direct violation of local fire codes and your [Lease/Homeowner] agreement. This behavior poses a significant safety risk by obstructing emergency vehicle access to the building.

CONSEQUENCES OF REPEAT VIOLATION:

- **Fines:** A repeat offender fine of \$[Amount] has been applied to your account.
- **Towing:** Your vehicle is now on a permanent "Tow-on-Sight" list. Any future instance of this vehicle being parked in a fire lane will result in an immediate tow at your expense without further warning.
- **Legal Action:** Continued non-compliance may result in further legal action or termination of your residency agreement.

Please ensure that your vehicle is parked only in designated, legal parking spaces immediately. We value the safety of all residents and appreciate your immediate cooperation in keeping fire lanes clear.

Sincerely,

[Your Name/Property Manager Name]

[Property Management Company/Association Name]

[Phone Number]