

[Your Name/Company Name]
[Your Suite/Unit Number]
[Date]

[Landlord or Property Management Name]
[Address]
[City, State, Zip Code]

RE: Request for Handicap Parking ADA Compliance at [Property Address]

Dear [Landlord/Property Manager Name],

I am writing to formally request a review and update of the handicap parking facilities at the aforementioned property to ensure full compliance with the Americans with Disabilities Act (ADA) and local building codes.

As a commercial tenant, it is essential that my clients, employees, and visitors have accessible entry to the premises. Currently, I have noted the following concerns regarding the parking area:

- [Insert specific issue, e.g., Insufficient number of designated van-accessible spaces]
- [Insert specific issue, e.g., Faded or missing pavement markings/signage]
- [Insert specific issue, e.g., Improper slope or uneven surfaces in access aisles]
- [Insert specific issue, e.g., Lack of a clear accessible route from parking to the building entrance]

Under the ADA, property owners are responsible for removing barriers to access in public accommodations when such removal is "readily achievable." Ensuring compliant parking is a vital part of these requirements.

Please provide a written response by [Date] regarding your plan to address these accessibility issues. I look forward to working together to ensure the property is welcoming and accessible to all individuals.

Sincerely,

[Your Signature]
[Your Printed Name]
[Your Phone Number]
[Your Email Address]