

FINAL NOTICE OF PARKING INFRACTION

Date: [Insert Date]

To: [Vehicle Owner Name]

Address: [Insert Address]

Vehicle Plate Number: [Insert Plate Number]

Make/Model: [Insert Vehicle Info]

Subject: FINAL WARNING - Unauthorized Use of Handicap Parking Space

Dear [Vehicle Owner Name],

This letter serves as a formal and final notice regarding your unauthorized use of a designated handicap parking space at [Location/Address] on [Date] at [Time].

Our records indicate that previous warnings have been issued or that this violation is severe enough to warrant immediate final action. You were observed parking in a space reserved exclusively for individuals with disabilities without displaying a valid state-issued permit, placard, or license plate.

REQUIRED ACTION:

- You must immediately cease parking in designated handicap spaces.
- Failure to comply with this notice will result in your vehicle being towed at your own expense without further warning.
- Local law enforcement may be notified, which may result in significant fines and legal penalties.

Handicap parking is strictly enforced to ensure accessibility for those with physical limitations. We expect your immediate cooperation in respecting these regulations.

If you believe this notice has been sent in error or if you possess a valid permit that was not visible, please contact [Department/Contact Name] at [Phone Number] within [Number] hours.

Sincerely,

[Your Name/Signature]

[Your Title/Position]

[Property Management/Organization Name]