

Date: [Insert Date]

Tenant Name: [Insert Tenant Name]

Address: [Insert Unit Number/Address]

RE: NOTICE OF LEASE VIOLATION - ILLEGAL PARKING IN ACCESSIBLE SPACE

Dear [Insert Tenant Name],

This letter serves as a formal notice that you are in violation of your lease agreement and property parking regulations. On [Insert Date] at approximately [Insert Time], your vehicle was observed parked in a designated handicap/accessible parking space without displaying a valid state-issued disabled person placard or license plate.

Vehicle Information:

Make/Model: [Insert Make/Model]

Color: [Insert Color]

License Plate: [Insert Plate Number]

Unauthorized parking in handicap spaces is a violation of property policy and local/state laws. These spaces must remain available at all times for residents and guests with documented disabilities.

Please remove your vehicle from this space immediately. Failure to comply with parking regulations in the future may result in your vehicle being towed at your expense, fines, or further legal action regarding your tenancy.

If you believe this notice was sent in error, or if you have recently obtained a valid permit that is not yet on file with the management office, please contact us at [Insert Phone Number] immediately.

Sincerely,

[Your Name/Property Manager Name]

[Property Name]

[Contact Information]