

Date: [Insert Date]

To: All Residents of [Insert Property Name]

Subject: Reminder of Handicap Parking Regulations

Dear Residents,

This letter serves as a reminder regarding the proper use of designated handicap parking spaces within the community. To ensure accessibility for all residents and guests with disabilities, we ask that you adhere to the following rules:

- **Valid Permit Required:** Only vehicles displaying a valid, state-issued handicap placard or license plate are permitted to park in designated handicap stalls.
- **Proper Display:** Placards must be clearly visible, hanging from the rearview mirror or placed on the dashboard, whenever the vehicle is parked in a reserved space.
- **No Loading Zone Parking:** The striped "crosshatched" areas next to handicap spaces are for wheelchair lift access. Parking or idling in these areas is strictly prohibited at all times.
- **Authorized Use:** Handicap permits are issued to specific individuals. It is illegal to use someone else's permit if the permit holder is not in the vehicle.

Please be advised that vehicles found in violation of these regulations are subject to towing at the owner's expense and/or local law enforcement citations.

We appreciate your cooperation in keeping our community accessible and respectful of everyone's needs.

Sincerely,

[Your Name/Property Manager Name]

[Management Company Name]

[Phone Number]